

<b>Checklist of minimal required documentation to be submitted in the bid - SSV</b>		
Must be prepared as 1 original include bid on CD and 2 copies		
Nr.	Description	Check mark
1	Table of contents of the bid with reference to individual pages	
2	Information about the Bidder (contact details)	
3	Bid security	
4	Extract from the Commercial Register	
5	Simple copy of relevant trade license	
6	Extract from the commercial register and copies of trade licences for its subcontractors	
7	List of all subcontractors	
8	Certification for product according to API 6A	
9	Draft of Contract sign in authorized person of Bidder as in Annex 2	
10	Filled calculation price form as in Annex 3	
11	Affidavit as in Annex 4	
12	Affidavit as in Annex 5	
13	Affidavit as in Annex 6	
14	Affidavit as in Annex 8_references	
15	Filled qualification protocol as in Annex 10	
16	Affidavit as in Annex 11_references	
17	<p><b>Documentation for bid as in Call</b></p> <ul style="list-style-type: none"> <li>• Declaration of Conformity - sample</li> <li>• Material certificate, - sample</li> <li>• Technical specification,</li> <li>• Traceability report, - sample</li> <li>• Pressure tests report (gate valve, actuator), - sample</li> <li>• Drawings for <ul style="list-style-type: none"> <li>o Gate valve,</li> <li>o Actuator,</li> <li>o Assembly,</li> </ul> </li> <li>• Stocking condition, - sample</li> <li>• Installation procedure, - sample</li> <li>• Operation and maintenance manual (gate valve, actuator) - sample</li> <li>• List of spare parts (break down to each single item)</li> </ul>	
18	Other documents as in TD, Call or Contract	
19	Bid on CD in pdf, doc, xls and dwg format	